



# Quick Start Guide for Rapid

Dyslexia Screening for 4 to 15 years

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## 1. About the Rapid Quick Start Guide

The *Rapid Quick Start Guide* is an aid to navigate the testing system and is designed to be read in conjunction with the *Rapid User Manual*.

The *Rapid User Manual* contains far more detail and includes additional topics that are not covered in this guide. The *Rapid User Manual* was written by a chartered psychologist, Dr Joanna Horne, to provide valuable support for the teacher and SENDCo in interpreting the results and in providing teaching support for those students who need it.

## 2. About Rapid

**Rapid Dyslexia Screening** is an objective computer-based system for identification of dyslexia between the ages of 4 to 15 years.

It is swift and easy to administer, taking only 15 minutes – less than any comparable system currently available. Results, based on national standardised norms, are available immediately. A simple, printable report of the results, which incorporates automatic expert interpretation, gives a clear indication of the probability of dyslexia.

Rapid provides three separate dyslexia-sensitive subtests:

- phonological processing
- auditory working memory
- phonic decoding skills (for students aged 8 and over) or integration of visual memory skills (for students under 8 years).

## 3. About GL Ready

GL Ready is an intuitive and user-friendly online testing platform. It can be accessed on most browsers and on most devices, including touchscreen tablets and iPads, via a secure login.

## 4. About the subtests

The Rapid subtests assess phonological and memory skills that are known to impact on literacy.

<b>Subtest</b>	<b>Age range</b>	<b>Cognitive area assessed</b>
Rhymes / Word chopping / Segments	4:0-15:11	<i>Phonological processing</i>
Races / Mobile phone	4:0-15:11	<i>Auditory sequential memory</i>
Crayons / Funny words / Non-words	4:0-7:11	<i>Visual-verbal integration memory</i>
	8:0-15:11	<i>Phonic skills</i>

In order to allow for natural development in the component skills as children get older and to ensure that the test gives accurate results, the content of each of these subtests varies according to the age of the child, although the underlying cognitive processes are essentially the same.

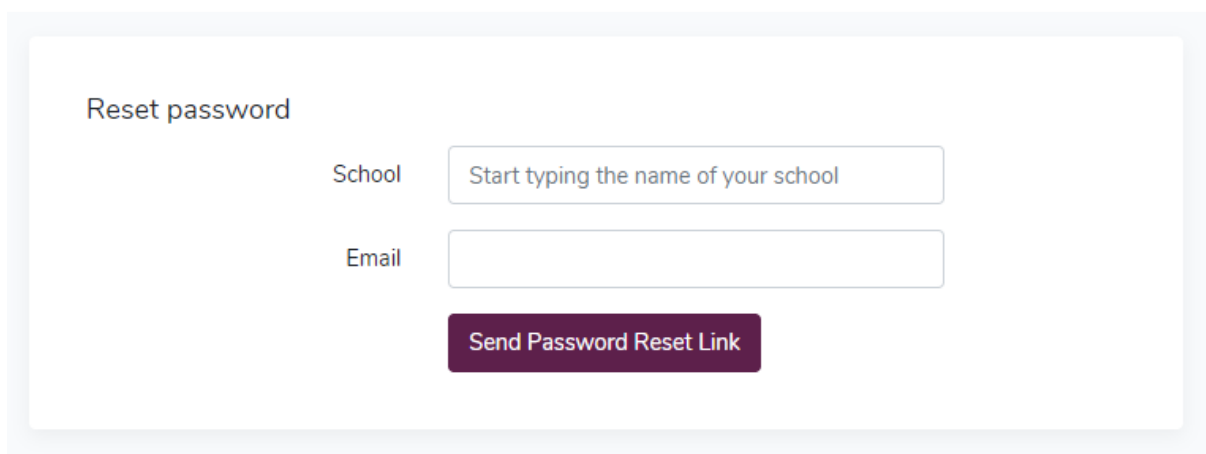
For more details, please see the user manual for further guidance.

## 5. Getting started

### Accessing Rapid for the first time

Rapid runs on the GL Ready platform at [www.glready.com](http://www.glready.com).

- Step 1: You will be set up with a GL Ready account and a Rapid subscription.
- Step 2: You will receive a welcome email from **glready@gl-assessment.co.uk** with information on how to access the platform.
- Step 3: Before logging in for the first time, set your new password via the 'Set or reset your password' link at [www.glready.com/password/reset](http://www.glready.com/password/reset).



The screenshot shows a 'Reset password' form. It has a title 'Reset password' at the top left. Below it are two input fields: 'School' with a placeholder 'Start typing the name of your school' and 'Email'. Below the 'Email' field is a purple button labeled 'Send Password Reset Link'.

You will then receive a second 'password reset' email. Follow the instructions in the email to create a secure login for GL Ready.

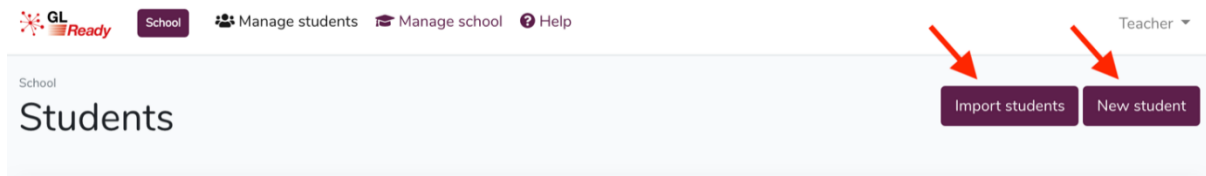
- Step 4: Log in to your GL Ready account and start setting up your students and assigning Rapid (see the next two sub-sections for details).
- Step 5: Check the status of your Rapid subscription in the 'Manage school' tab at the top of your GL Ready page.

To ensure the security of your students' personal data, please follow current best practice for password security.

## Adding students to GL Ready

To administer Rapid, you must first add your students to the GL Ready platform.

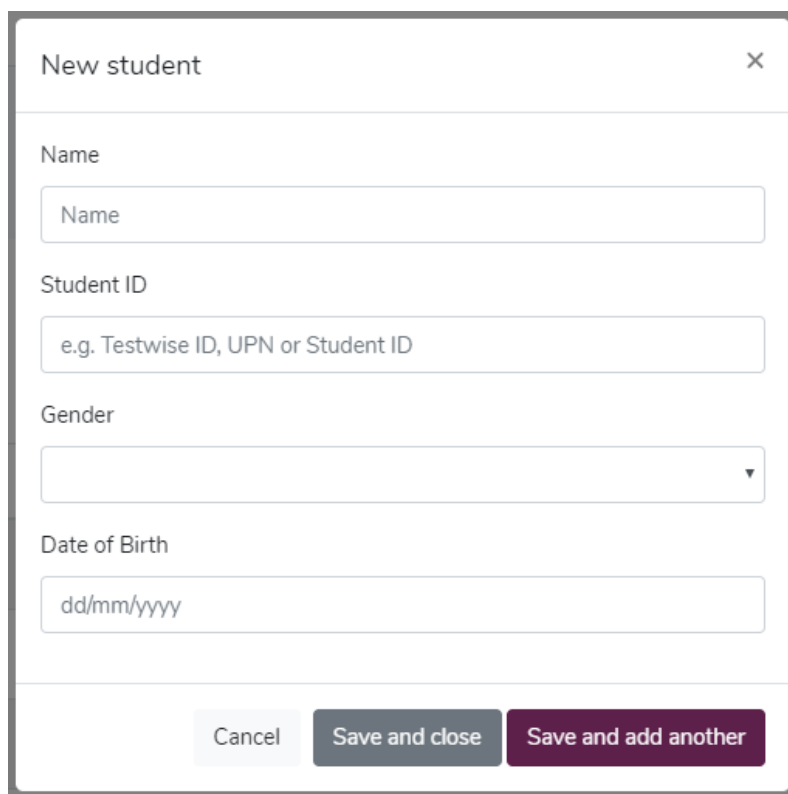
Step 1: Go to the 'Manage students' page ([www.glready.com/students](http://www.glready.com/students)).



Step 2: Add **individual** students by clicking the 'New student' button and completing the form.

Or add **batches of students** via CSV import by clicking the 'Import students' button and following the instructions.

*The Student ID can be the Testwise ID, UPN or any student ID that is meaningful to the school and enables you to identify students.*

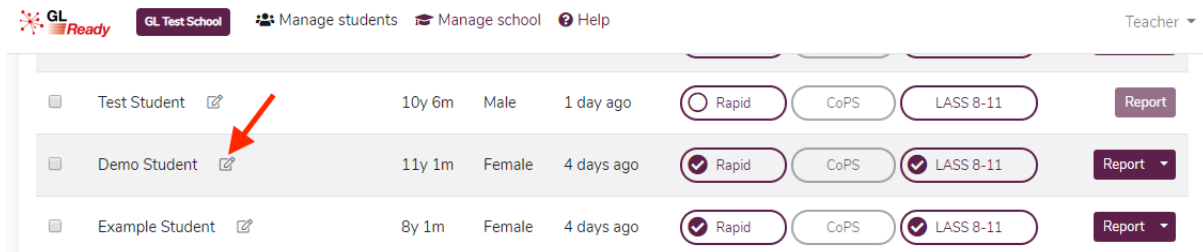


NB It is very important that the date of birth of each student is entered correctly as the subtests that are given to each student and the norms that are applied in their report are determined by their age.

## Editing a student's details

To edit a student's details:

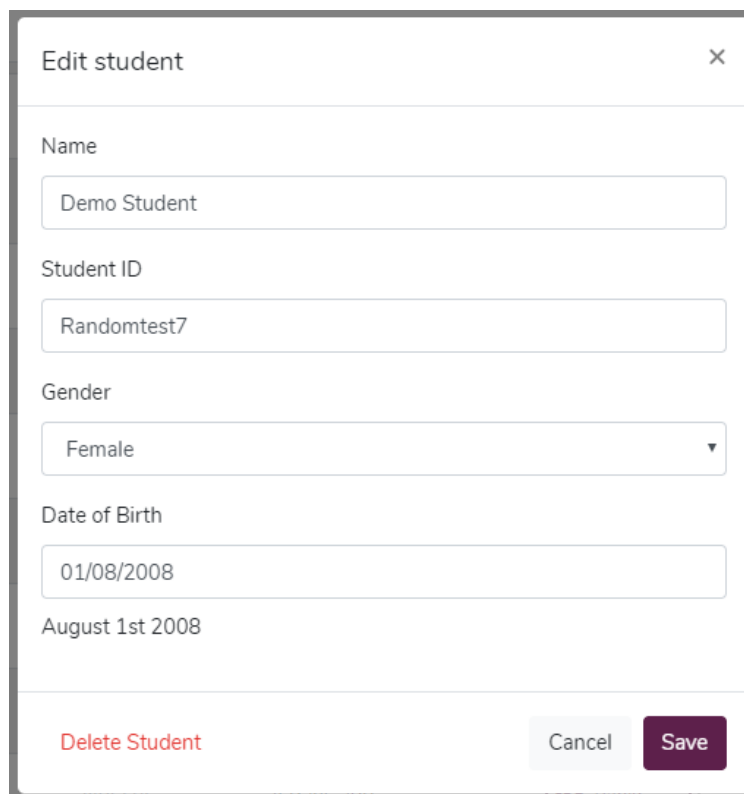
Step 1: Select the edit icon next to the student's name.



The screenshot shows a user interface for managing students. At the top, there are navigation links: 'GL Ready', 'GL Test School', 'Manage students', 'Manage school', and 'Help'. A 'Teacher' dropdown menu is on the right. Below is a table of students:

Student Name	Age	Gender	Last Test	Rapid	CoPS	LASS 8-11	Report
Test Student	10y 6m	Male	1 day ago	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Report
Demo Student	11y 1m	Female	4 days ago	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Report
Example Student	8y 1m	Female	4 days ago	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Report

Step 2: In the 'Edit student' form you can change any of their details.



The 'Edit student' form contains the following fields:

- Name:** Demo Student
- Student ID:** Randomtest7
- Gender:** Female
- Date of Birth:** 01/08/2008 (August 1st 2008)

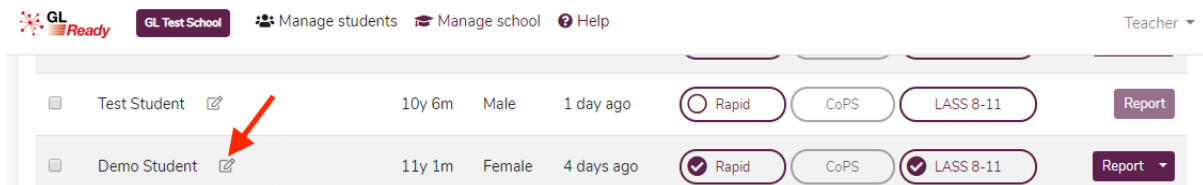
At the bottom of the form, there are three buttons: 'Delete Student' (in red), 'Cancel', and 'Save'.

NB It is important to take care to enter the date of birth in correctly. **If a student has already sat a test AND you change their date of birth, then their responses and reports will be automatically deleted.** This is because the tests are age sensitive and it is important to avoid a misdiagnosis. There is no way to retrieve deleted responses. There is no impact to changing any of the other details.

## Deleting a student's record

It is important to note that deleting a student's records completely erases all data – there is no way to retrieve deleted data. **Ensure you have saved any required reports before deleting.**

Step 1: Select the edit icon next to the student's name.



Step 2: In the 'Edit student' form click the 'Delete student' button.

Edit student
✕

Name

Student ID

Gender

Date of Birth  
  
August 1st 2008

Delete Student
Cancel
Save

Step 3 A confirmation message will pop up. If you want to delete their record, select 'Delete'.

Are you sure?
✕

Are you sure you want to delete Demo Student - all data for the student will be removed?

Cancel
Delete



## 6. Before you begin testing

### Ensuring you are set up for testing

Before carrying out any screening with your students, you should ensure that your machines are appropriately set up to run the subtests.

- Run the 'Diagnostic tool' (available from [www.glready.com/student](http://www.glready.com/student)) on all of the machines that will be used for testing. We recommend you do this while logged in to each machine as a **student**.
- Ensure that the speakers are working, or that students have access to working headphones.

For further information about the technical requirements for running Rapid on your machines, please see the user manual.

### Carrying out screening

Please read the following information before carrying out screening:

- The three subtests can be done in any order.
- The three subtests do not have to be attempted in a single sitting.
- Full results can be obtained once the student completes all three subtests.
- Screening should be carried out in reasonably quiet surroundings with minimal distractions.
- Each subtest is preceded by a demonstration and/or practice items.
- Upon completion of the practice phase, the test will start.
- Younger students should be supervised during the screening.
- Older students, once they have started, may not need supervision.
- Most of the subtests in Rapid are adaptive; the program will automatically adjust the difficulty of the items to suit the ability of the student.
- In general, the items get harder the longer the subtest continues.
- Completed subtests will be clearly marked with a tick.

More detailed information can be found in the user manual.

## 7. Assigning tests to students

There are two options when assigning Rapid to a student(s):


- **Option 1: Use this computer.** The 'Assign and start' button will assign and begin the test on the current device, immediately. This option is useful for testing individual students.
- **Option 2: Use another computer.** The 'Assign' button will allocate Rapid to the student but will not begin the test session. This is most useful when assigning Rapid to multiple students, or for when the student will sit the test later, or on a different device.

Please see the following pages for step-by-step guides.

## Use this computer and test immediately – individual student

To assign Rapid to an **individual** student and test immediately on this device:

Step 1: Click on the ‘Rapid’ button next to their name.

Name	Age	Gender	Last Activity		
<input type="checkbox"/> Sue Jones 	14y 5m	Female	46 seconds ago	<b>Rapid</b>	Report

Step 2: Select the ‘Assign and Start’ button.

Sue Jones ×

Assign Rapid to this student?

**Use this computer**

Use this option to start the assignment on this machine.

This will log you out of the teacher area.

Assign and start

**Use another computer**

You can use this option to assign products and start testing at another time or on a different machine.

Just use the following URL when you're ready to begin testing.

https://glready.com/student

Assign

Cancel

You will see a list of the subtests available to that student. The three subtests appropriate for the age of the student will have been assigned.

Step 3: To start a subtest, click on the ‘Start’ button next to a subtest name.

Emma Rees
×

Crayons
Start

Races
Start

Rhymes
Start

Abdul Rahim
×

Funny words
Start

Mobile phone
Start

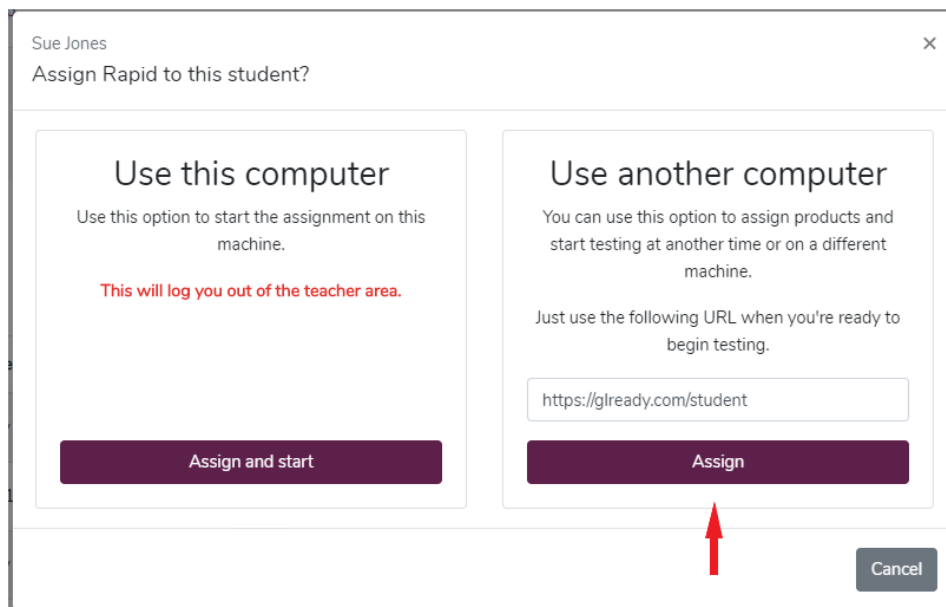
Word chopping
Start

## Use another computer and test later – individual student

To assign Rapid to an **individual** student and start testing at another time or on a different machine.

Step 1: Click on the 'Rapid' button next to the student's name.

Step 2: Select the 'Assign' button.



Sue Jones  
Assign Rapid to this student?

**Use this computer**  
Use this option to start the assignment on this machine.  
**This will log you out of the teacher area.**  
Assign and start

**Use another computer**  
You can use this option to assign products and start testing at another time or on a different machine.  
Just use the following URL when you're ready to begin testing.  
  
Assign

Cancel

Step 3: Return to the 'Manage students' page on your teacher account and start testing at another time or on a different machine.

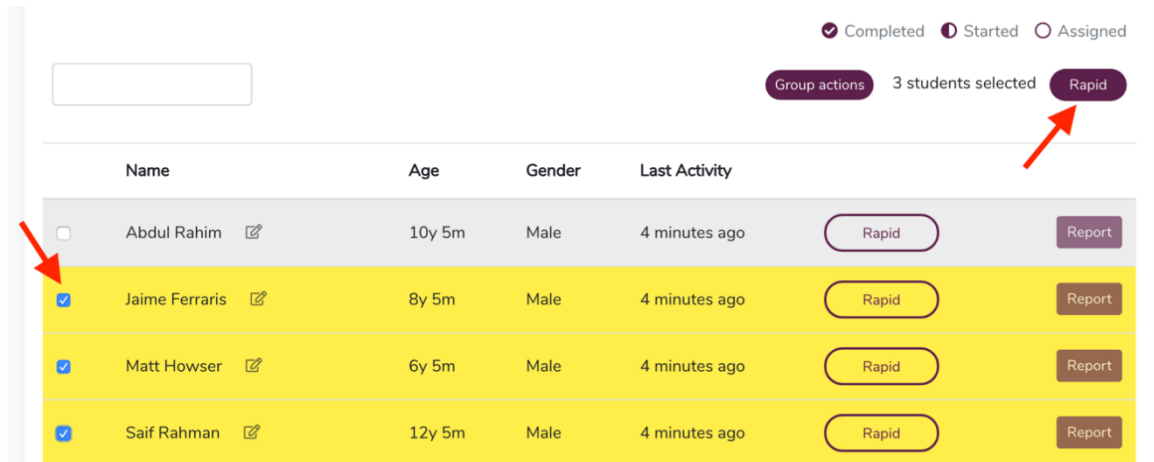
When a student has successfully been assigned Rapid, an empty circle will appear in the Rapid button against their name.

<input type="checkbox"/>	Charlotte Bee 	7y 5m	Female	7 minutes ago	
<input type="checkbox"/>	Jaime Ferraris 	8y 5m	Male	7 minutes ago	

## Use another computer and test later – multiple students

To assign Rapid to **multiple** students and start testing at another time or on a different machine.

Step 1: Select multiple students by ticking the boxes next to their names.



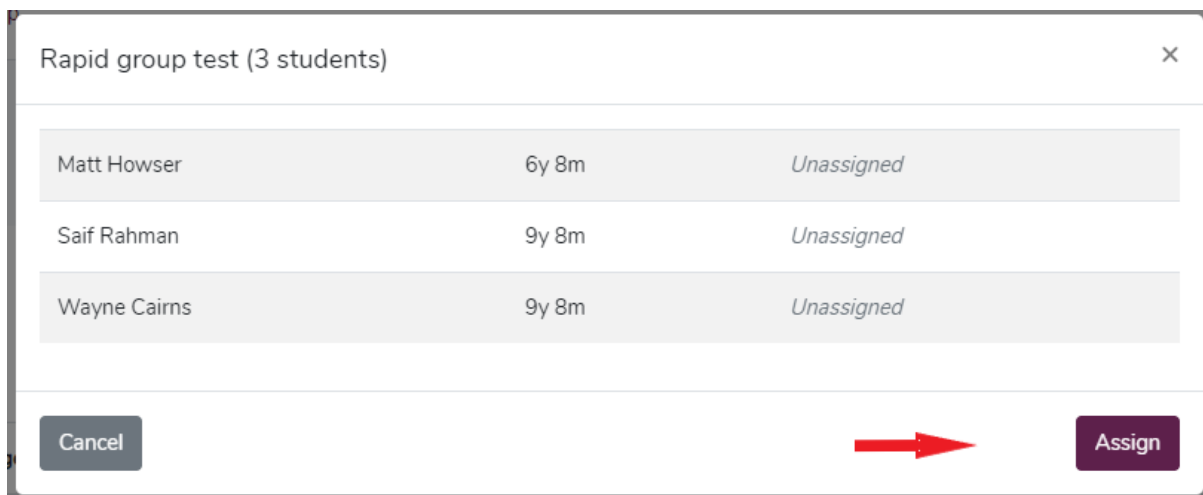
Completed  Started  Assigned

Group actions 3 students selected **Rapid**

Name	Age	Gender	Last Activity	Rapid	Report
<input type="checkbox"/> Abdul Rahim	10y 5m	Male	4 minutes ago	Rapid	Report
<input checked="" type="checkbox"/> Jaime Ferraris	8y 5m	Male	4 minutes ago	Rapid	Report
<input checked="" type="checkbox"/> Matt Howser	6y 5m	Male	4 minutes ago	Rapid	Report
<input checked="" type="checkbox"/> Saif Rahman	12y 5m	Male	4 minutes ago	Rapid	Report

Step 2: In the group actions above the list of students click on the 'Rapid' button.

Step 3: Confirm your selection with the 'Assign' button.



Rapid group test (3 students) X

Matt Howser	6y 8m	Unassigned
Saif Rahman	9y 8m	Unassigned
Wayne Cairns	9y 8m	Unassigned

Cancel **Assign**

Step 4: Return to the 'Manage students' page on your teacher account and start testing at another time or on a different machine.

When a student has successfully been assigned Rapid, an empty circle will appear in the Rapid button against their name.



<input type="checkbox"/> Charlotte Bee	7y 5m	Female	7 minutes ago	Rapid
<input type="checkbox"/> Jaime Ferraris	8y 5m	Male	7 minutes ago	<input type="radio"/> Rapid

## Starting a test session later or on another machine

You will need the following information before you begin:

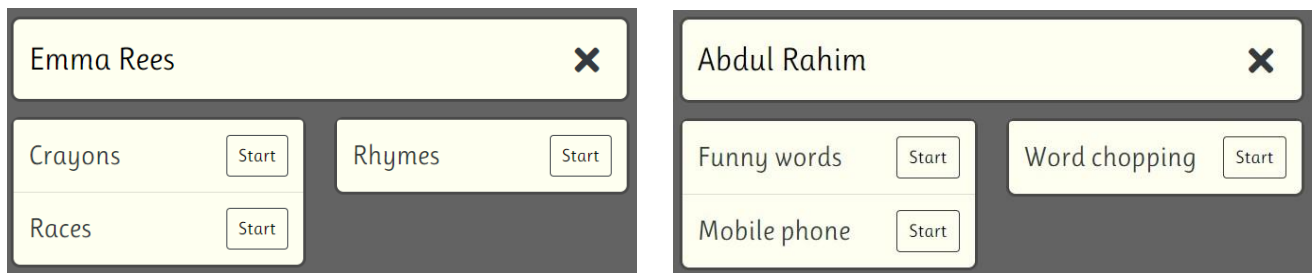
- School password (found on the 'Manage school' page at <http://www.glready.com/school>)
- The student's name
- The student's date of birth

Step 1: Go to [www.glready.com/student](http://www.glready.com/student)

Step 2: Enter your school password. This will take you to a student login page that will list the names of each student that has subtests available to complete.

Step 3: To start a student session, select the name of a student, enter their date of birth and press 'Start'.

You will see a list of the subtests available to that student. The three subtests appropriate for the age of the student will have been assigned.



The screenshot shows two panels for different students. The left panel is for Emma Rees and lists three subtests: Crayons, Rhymes, and Races, each with a 'Start' button. The right panel is for Abdul Rahim and lists three subtests: Funny words, Mobile phone, and Word chopping, each with a 'Start' button. Each panel has a close button (X) in the top right corner.

Step 4: To start a subtest, click on the 'Start' button next to a subtest name.

## 8. Administering Rapid

### Retesting with Rapid

Generally, we do not recommend retesting.

All psychological and educational tests are subject to *practice effects*, which are the positive or negative psychological impacts of previous assessment(s) on a student's performance.

- Positive impacts include item familiarity and increased confidence, which tend to **inflate** scores on subsequent assessment occasions.
- Negative impacts include decreased motivation or overconfidence, which tend to **deflate** scores on subsequent assessment occasions.

It can be seen, therefore, that retesting with any psychological and educational test is highly likely to produce results that have been influenced in some way and consequently they are less likely to be valid or reliable. However, exceptional situations may arise when the teacher feels the need to re-administer one or more of the subtests in Rapid. Please see the user manual for further guidance.

**NB Re-testing will overwrite the student's previous results.**

### Assessing students who have limited English

Assessment of any student who has limited proficiency in spoken English is often problematic. However, Rapid is less problematic than many conventional methods of assessment.

- Rapid has a strongly visual format and minimal reliance on spoken instructions.
- It does not include any direct measures of reading and spelling – skills which would be expected to be significantly affected by limited proficiency in spoken English.
- The subtests in Rapid are attempting to identify students who display deficits in various aspects of **phonological processing**, because the principal weight of research evidence on dyslexia supports this approach. There is good evidence to support the use of such tests with students speaking English as an additional language.
- Teachers should still exercise caution when interpreting the test results of such students.

It should also be noted that in order to tackle the subtest of auditory sequential memory, the student will need to know the spoken form of English animal names (for 4-7-year-olds) or the digits 1-9 in spoken and written form (for 8-15-year-olds). Where there is uncertainty, a teacher or assistant who speaks the student's first language can help with explaining instructions.

The following page lists the animal names that the student needs to be familiar with. Please see the user manual for further guidance.

### Animal names for pupils under 7 years old (spoken)

- Elephant
- Hippopotamus
- Fox
- Bear
- Cat
- Goat
- Sheep
- Donkey
- Rabbit
- Squirrel
- Mouse
- Panda
- Tiger
- Monkey
- Spider
- Ant
- Crab
- Frog
- Duck
- Hen
- Penguin
- Robin
- Horse
- Camel
- Reindeer
- Lion

### Animal names for pupils between 7 and 8 years old (spoken)

- Elephant
- Hippopotamus
- Cat
- Fox
- Goat
- Rabbit
- Squirrel
- Mouse
- Frog
- Ant
- Crab
- Spider
- Duck
- Hen
- Penguin
- Robin
- Horse
- Camel
- Reindeer
- Lion
- Rhinoceros
- Panda
- Donkey
- Monkey
- Grasshopper
- Beetle
- Scorpion
- Snake
- Lizard
- Seagull
- Pigeon
- Eagle
- Parrot
- Blackbird
- Kangaroo
- Buffalo
- Giraffe
- Zebra
- Tiger



## 9. Accessing reports

Reports are only of value if a student has completed all three of the assessment tasks presented to him or her. There are two types of report: graphical or CSV.

### To access an individual student's graphical report

Step 1: Go to the 'Manage student' page on GL Ready.

Step 2: Click on the 'Report' button against that student's name.

GL School

Students Import students New student

Completed 
  Started 
  Assigned

Group actions Please select more than one student to perform group actions

	Name	Age	Gender	Last Activity				
<input type="checkbox"/>	Student 1	5y 8m	Female	4 months ago	<input checked="" type="radio"/> Rapid	<input checked="" type="radio"/> CoPS	<input type="radio"/> LASS 8-11	Report
<input type="checkbox"/>	Student 2	9y 8m	Female	4 months ago	<input checked="" type="radio"/> Rapid	<input type="radio"/> CoPS	<input checked="" type="radio"/> LASS 8-11	Report
<input type="checkbox"/>	Student 3	5y 8m	Not set	5 months ago	<input checked="" type="radio"/> Rapid	<input checked="" type="radio"/> CoPS	<input type="radio"/> LASS 8-11	Report
<input type="checkbox"/>	Student 4	10y 6m	Male	4 months ago	<input checked="" type="radio"/> Rapid	<input type="radio"/> CoPS	<input type="radio"/> LASS 8-11	Report <ul style="list-style-type: none"> <li>CoPS</li> <li>Rapid</li> </ul>

If your school is subscribed to multiple products on GL Ready and a student has more than one report available, use the dropdown arrow to select the correct report you wish to see.

Step 3: To add comments to a report, click on 'Add assessor's comments', type your comments in the box and click 'Save'.

Non-words
Average or above
No difficulties shown on the phonic skills test.

Please [click this link](#) to access the manual for further guidance.

Add assessor's comments

Step 4: Print or save a report by using your browser's printing options.

## To access multiple students' graphical reports

Step 1: Select the students by ticking the boxes next to their names and in the group actions above the list of students, click on the 'Report' button.

If your school is subscribed to multiple products on GL Ready and a student has more than one report available, use the dropdown arrow to select the correct report you wish to see.

Step 2: Navigate between reports using the dropdown list of names, the arrows or select 'Show all'.

<b>Name</b>	Student 1
<b>Student ID</b>	JB123456
<b>Date of birth</b>	1st May 2005
<b>Testing date range</b>	5th March 2020

Subtest	Date of subtest	Age at test (yrs:mths)	Standard age score	Standard age score (with 90% confidence bands)											ST	NPR	T-score	Z-score		
				60	70	80	90	100	110	120	130	140								
Phonological processing (Segments)	05/03/2020	14:10	99														5	47	49	-0.07

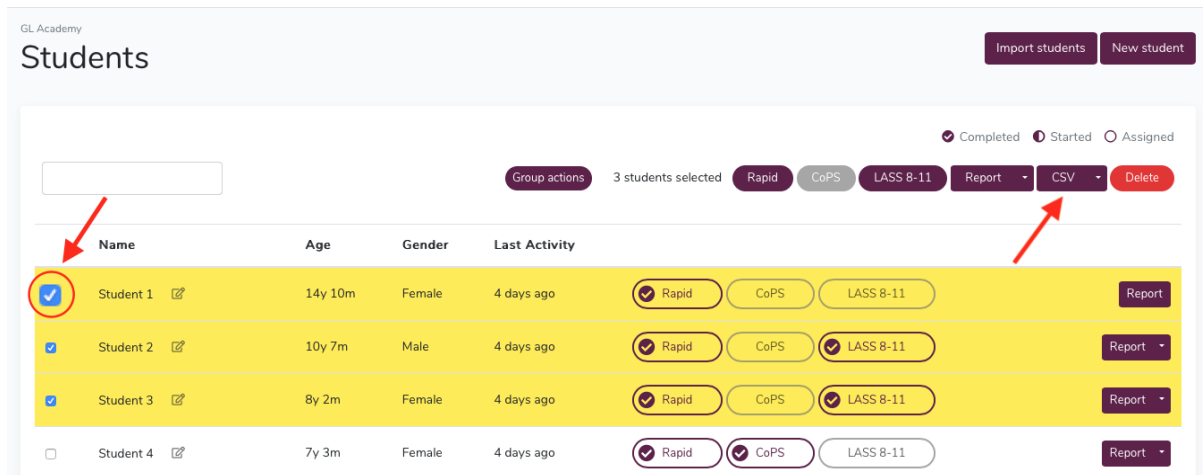
Step 3: To add comments to a report, click on 'Add assessor's comments', type your comments in the box and click 'Save'.

Step 4: Print or save a report by using your browser's printing options.

## To access a student's CSV report

Step 1: Go to the 'Manage student' page on GL Ready.

Step 2: Select one or more students by ticking the box next to their name and in the group actions above the list of students, click on the 'CSV' button.







GL Academy

### Students

Import students New student

Completed Started Assigned

Group actions 3 students selected Rapid CoPS LASS 8-11 Report CSV Delete

Name	Age	Gender	Last Activity	
<input checked="" type="checkbox"/> Student 1 	14y 10m	Female	4 days ago	<input checked="" type="checkbox"/> Rapid CoPS LASS 8-11 Report
<input checked="" type="checkbox"/> Student 2 	10y 7m	Male	4 days ago	<input checked="" type="checkbox"/> Rapid CoPS LASS 8-11 Report
<input checked="" type="checkbox"/> Student 3 	8y 2m	Female	4 days ago	<input checked="" type="checkbox"/> Rapid CoPS LASS 8-11 Report
<input type="checkbox"/> Student 4 	7y 3m	Female	4 days ago	<input checked="" type="checkbox"/> Rapid CoPS LASS 8-11 Report

Step 3: Use your browser's settings to save to your 'Downloads' folder, or your preferred file location.

## 10. Interpreting results

For help with interpreting the results please see the user manual.

## 11. Teaching recommendations

Many helpful teaching recommendations can be found in the user manual.

## 12. Integrating Rapid with CoPS or LASS

Although Rapid can identify a student with dyslexia, it is **not** a comprehensive diagnostic tool, nor does it necessarily give information about students' **strengths** in learning. So inevitably it will have limitations in terms of pointers for educational strategies to address students' problems in learning.

The best way to overcome these limitations is by the combined use of Rapid with a follow-up diagnostic assessment given to those students who are at risk (i.e. those with Rapid screening results in the 'high' or 'moderate' probability of dyslexia categories). Follow-up assessments available are:

- **CoPS** (for age 4:0–7:11)
- **LASS 8-11** (for age 8:0–11:11)
- **LASS 11-15** (for age 11:0–15:11)

CoPS and LASS are both designed to give a full learning profile for each student. Reports from Rapid, CoPS and LASS can be used to support a specialist referral.

Results from Rapid will automatically be incorporated into CoPS or LASS 8-11.

## 13. Further support

For further information about accessing and using Rapid on the GL Ready platform, please visit:

UK customers - <https://support.gl-assessment.co.uk/knowledge-base/platforms/gl-ready/>

International customers - <https://support.gl-education.com/knowledge-base/platforms/gl-ready/>